

STUDENT COURSE INFORMATION

FANSHAWE COLLEGE OF APPLIED ARTS AND TECHNOLOGY
HUMAN SERVICES

JANUARY 2010

SOCW-3017 -- PROFESSIONAL PRACTICE

Duration: 45 total course hours

Credit Units: 3.00

*NOTE: The hours may vary.

This course is a prerequisite for:

SOCW-3004	SOCIAL WORK FIELD PRACTICE
SOCW-3008	SOCIAL WORK FIELD PRACTICE
SOCW-3020	NON-VIOLENT CPI REFRESHER
SOCW-3021	SSW PRACTICE & INTERVENTION

Prerequisite(s) for this course:

NO COURSES

Co-requisite(s) for this course:

NO COURSES

Course Description:

This course will prepare students with the knowledge and skills for professional practice. Students will learn non-violent crisis intervention strategies (CPI) that will ensure the care and safety of clients. The course will address the provincial standards of practice for the SSW and the elements of working with boards, chairing meetings and working within committees in non-profit organizations. Professional practice and change theory will be an integral part of the course.

Vocational Learning Outcomes:

Upon successful completion of this course, the student will be able to:

The student will have demonstrated the ability to:

1. Apply crisis prevention principles and techniques according to the Nonviolent Crisis Prevention Intervention (CPI) model that ensure the care, welfare, safety and security of clients.
2. Define the current legislation related to the use of restraints in Ontario.
3. Articulate the mission, values and vision of the professional bodies regulating the Social Service Work field in Ontario and how they relate to an SSW's professional practice.
4. Identify the function of the Board of Governors in non-profit organizations and their role in helping to meet client's needs.
5. Define the role of committees in non-profit organizations and effective strategies to utilize committees to help meet the needs of clients.
6. Describe the strategies and techniques to chairing an effective meeting.
7. Identify change management theories and how they can be utilized to assist in your professional practice.

8. Describe the benefits of emotional quotient inventory with regards to your professional practice.
9. Complete the EQI assessment tool and set forth goals for your professional growth.
10. Discuss ethical practice issues within social work professional practice.

Essential Employability Skills Learning Outcomes:

Essential Employability Skills Learning Outcomes		Taught	Reinforced	Assessed or evaluated
1.	Communicate clearly, concisely and correctly in the written, spoken and visual form that fulfills the purpose and meets the needs of the audience.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Respond to written, spoken or visual messages in a manner that ensures effective communication.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3.	Execute mathematical operations accurately.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	Apply a systematic approach to solving problems.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5.	Use a variety of thinking skills to anticipate and solve problems.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6.	Locate, select, organize and document information using appropriate technology and information systems.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Analyze, evaluate and apply relevant information from a variety of sources.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Show respect for the diverse opinions, values, belief systems and contributions of others.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
9.	Interact with others in groups or teams in ways that contribute to effective working relationships and the achievement of goals.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
10.	Manage the use of time and other resources to complete projects.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Take responsibility for one's own actions, decisions and consequences.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Detailed Content:

Participation in discussion and in-class activities is essential due to the experiential nature of this course.

Week 1

Professional Association & OCSWSSW

Week 2

Boards / Committees

Week 3

Committees / Chairing

Week 4

Dealing with Change

Week 5

EQI

Week 6

EQI/Portfolio

Week 7

Field Placement Discussion

Week 8

Non-violent Crisis Prevention Intervention Training (CPI)
Units I-VII

Week 9

Non-violent Crisis Prevention Intervention Training (CPI)
Units I-VII

Week 10

Non-violent Crisis Prevention Intervention Training (CPI)
Units I-VII - video - CPI/Team Intervention & gym

Week 11

Non-violent Crisis Prevention Intervention Training (CPI)
Units VIII-X - gym

Week 12

Non-violent Crisis Prevention Intervention Training (CPI)
Units VIII-X - gym

Week 13

Non-violent Crisis Prevention Intervention Training (CPI)
- gym & Phys. Teaching Practice & Test

Week 14

Non-violent Crisis Prevention Intervention Training (CPI)
- written Final Test

Required Learning Resources:

1. Nonviolent Crisis Intervention Training Program Participant Workbook (behind back counter in bookstore).
2. 1" binder for handouts.
3. EQI Inventory (on-line registration fee - to be discussed in class).

Method Of Evaluation:

The final mark/grade for this course will be determined as follows:

Due to the experiential nature of this course, attendance and participation is required in lectures, in-class group work and in-class assignments.

Grading:

CPI Test - 25%

In-class assignments - 25%

Paper - 15%

Final Exam - 35%

*Note: It is mandatory to attend 100% of the CPI training portion of this course to be eligible for the certification.

NOTE: Test and assignment due dates, etc. will be provided by the professor at the beginning of the course.

Consult the Program Division Policy for additional information on course evaluation and progression.

<u>Grade</u>	<u>Range</u>	<u>Comment</u>	<u>Grade Point</u>
A+	90-100	Distinguished	4.2
A	80-89		4.0
B+	75-79		3.5
B	70-74		3.0
C+	65-69		2.5
C	60-64		2.0
D+	55-59		1.5
D	50-54	Marginal	1.0
F	0-49	Unsatisfactory	0
P	greater than 50	Pass	N/A
I	N/A	Incomplete	N/A
N	N/A	No Credit Achieved	N/A
W	N/A	Withdrawn	N/A
X	N/A	Audit	N/A

CHEATING - All forms of cheating are considered an academic offence and the College has a clear policy on cheating. Please refer to Policy 2-G-04 on Fanshawe Online or in the Student Handbook.

PLAGIARISM - Plagiarism is cheating and an appropriate penalty will be applied and a report will be placed in the student's file in conformance with College Policy 2-G-04 on cheating. Plagiarism (the intellectual dishonesty resulting from a student's failure to acknowledge indebtedness to sources used) is a serious academic offence that shall result in appropriate penalties, to be determined at the discretion of the course professor in consultation with the Divisional Chair. Plagiarism includes, but is not limited to, submitting the same work to more than one professor for credit in different courses without prior written permission from the professors. Penalties shall range from failure of an assignment to possible failure of the course.

REWRITES - Students cannot make the assumption that any provision will be made by the professor to permit a student to rewrite failed assignments or tests.

Turnitin.com

As part of Fanshawe College's commitment to fostering excellence in student assignments, this course may require students to submit their papers to Turnitin.com. This Web service is designed to help students understand the importance of identifying borrowed work in their essays, and how to correctly cite research sources. Instructions for how to use Turnitin.com will be provided by the professor, and additional information is available at www.Turnitin.com.

Additional Information:

Consult your Program Outline for information concerning the minimum passing grade needed for this course.

1. Mid-term course performance report: students will be notified in writing about their progress.

2. Missed evaluations (policy number 2-C-02): Attendance at all tests and examinations and submission of assignments on the due date is mandatory. If a student misses an exam due to exceptional circumstances, eg. serious illness, bereavement, and opportunity may be provided to reschedule the evaluation. It is expected that the student has provided prior notification to the Professor of Record; otherwise a mark of zero may automatically be assigned. Rescheduled opportunities should be provided as soon as possible after the original date depending on the circumstances.

Immediately upon return from the absence during which an exam was missed, the student is responsible for submitting a written request for a rescheduling opportunity to the Professor of Record. This request must state the reason(s) for the absence and be accompanied by appropriate supporting documentation.

A fee, established by the Office of the Registrar annually, shall be paid for any rescheduling opportunity worth 25% or more of the final grade. Proof of payment must be presented to the Academic Manager or designate before the rescheduled date is confirmed.

Rescheduled opportunities should be provided as soon as possible after the original date depending on the circumstances.

The Alternative examination submission will be of equal value to the one missed with no grade penalty. Alternatively, grade computation may be made on the basis of remaining evaluation components.

3. Upgrading Opportunities (policy number 2-C-04):

There will be no opportunity to improve a failing grade in this course.

Please refer to the SSW Student Information Booklet. Please refer to the Student Handbook, the SSW Program Information Booklet, the Human Services Division Policies and Procedures on Student Academic Progression, Academic Offenses and Student Code of Conduct.

Prepared By:

Linda Skinkle, B.Ed., O.T.C., M.A.

The following applies for course offerings consistent with the Standard Academic Calendar:

Internal/External Course Credit Application Deadline

Applications for Internal/External Course Credit are available from the Office of the Registrar. Check college calendar for deadlines.

Course Add/Drop Deadline

You may withdraw from a course without academic penalty during the first 70% of the course duration. Application is made through the Office of the Registrar.

Academic Assistance

The primary resource for students experiencing difficulty with course material is the course professor. In addition, students who wish to attend study skills workshops or who require further assistance, can contact the Learning Centre in A2019 (519 452 4265) for one-to-one tutoring from staff in math, physics, chemistry and english, or they can contact Counselling and Student Life in F2010 (519 452 4282) for information about receiving peer tutoring.

Student Success Advisors are available to assist students with academic concerns or other problems they may face while at Fanshawe. They can either assist you directly, or refer you to the appropriate resource on campus to get the help you need. Contact information for your Student Success Advisor can be found on the Web at <http://www.fanshawec.ca/EN/ssa/14317/advisors.asp>.

Students who have been identified as having (or who wish to be assessed for) a specific learning disability, should contact Disability Services F2010 (519 452 4282) in Counselling and Student Life for information about available support services.

Re-taking a Course:

Subject to meeting any pre-requisite or co-requisite requirements, a student may retake a course. The second re-take must be approved by the Academic Manager or designate and will be granted based on extenuating circumstances and with recommended interventions such as counselling or a learning contract. Subsequent re-take opportunities will only be available as part of an overall success strategy developed in consultation with the student, program co-ordinator and the Academic Manager. The best grade achieved will be used in calculating the cumulative GPA.

Related Policies

Course Grade System - See College Policy 2-C-04

Prior Learning Assessment and Recognition - See College Policy 2-A-10

Evaluations - See College Policy 2-C-02

Academic Standing - See College Policy 2-C-05

Student Appeal of a Grade or Other Academic Decision - See College Policy 2-G-02

Academic Withdrawal and Termination - See College Policy 2-C-06

Academic Offences - See College Policy 2-G-04

Student Code of Conduct Policy - See College Policy 2-G-01

Respectful College Community Policy - See College Policy 1-B-46

Authorized By:



Date:

JANUARY 2010